

**Queen Elizabeth Public School  
School Council 2020-2021**

**Minutes of the Meeting of March 8, 2021**

**1.0 Welcome and Introductions:**

**Present:** Michelle, Candace, Mike, Chris, Rachelle, Jason, Lindsey, Wendy, Lynn and Cherry

**2.0 Approval of Agenda:** 1<sup>st</sup> by Lindsey and 2<sup>nd</sup> by Chris

**3.0 Approval of Minutes:** 1<sup>st</sup> by Chris and 2<sup>nd</sup> by Lynn

**4.0 Chair's Report:** Nothing to report. Barb is away today.

**5.0 Treasurer's Report:** See report emailed to council. No changes from last month.  
**Action:** Add an account for playground fundraiser.

**6.0 Principal's Report:** See report emailed to council.

- 13 JK registrations for next year.
- Added the playground fundraiser to School Cash Online.
- 105 books sold so far for the bookfair.
- Approximately 1,060 books have been purged from the library as they are outdated. These books are not allowed to be donated. The school still has approximately \$1,500.00 - \$2,000.00 left from the Chapters fundraiser. Would like to purchase at least 200 new books for the new library.
- Looking for volunteers for help with the outdoor garden this year (coordinating with the kids to plant the seeds).

**7.0 Playground Replacement & Fundraising:**

- No updates yet – waiting to hear back from the board.
- Rachelle can send out texts, emails, etc. to parents to advise of fundraising progress and remind them about the fundraiser once a month.
- Discussed the possibility of a visual for outside of the school to show our progress – stick with the thermometer for now while we get started and get the message out.
- Possibility of cleaning up the Kindergarten garden.
- **Action:** Candace to send council visuals and prices of items and council can pick the first item to fundraise for.
- **Action:** Chris to prepare some blurb to forward to parents.
- **Action:** Committee to look into options for the Kindergarten garden and present them to council.
- **Action:** Mike to look into grants for the playground.

**8.0 Standing Items:**

**8.1 Covid-19: Safety & Organization:**

- See Principal's Report.
- Trips off school property are allowed if the students are walking – no busing.

**9.0 Ongoing Items:**

- **Action:** Mike to add PRO Grant to council agenda for November. Need to coordinate with Barb to get the school council binders.

- School link for council:
  - post Agenda, Minutes and Treasurer's Report.
  - **Action:** Chris and Candace to work on content for council site and will send to council for approval.
  
- Document sharing through Google Drive:
  - Share the Agenda, Treasurer's Report and Minutes.
  - **Action:** Mike to look into record keeping requirements.
  
- Garden Tower
  - **Action:** Lynn to speak with the organizer.
  
- Earth Day student recognition:
  - See document Lynn shared with council.
  - Not every family has a place to plant seeds. Possibly look into other ideas (pens, pencils, bamboo toothbrushes). Chris' work has 100% recycled journals.
  - **Action:** Chris to inquire about the journals and advise council. Lynn to inquire about pens, pencils and bamboo toothbrushes.

**10.0 New Items:**

**10.1 School Council Members Making Purchases**

- Only 3 people can access funds.
- Rachelle is not allowed to reimburse council members for purchases we make.
- Option A: Rachelle makes all of our purchases for us.
- Option B: 2 council members can make purchases.
- Council opted for Option B – Mike and Lindsey to make purchases on behalf of council.
- **Action:** Rachelle to email Mike and Lindsey to set up their access.

**10.2 Diversity Themed Books**

- Council previously donated 22 books (in approximately 2016) and would like them to stay in circulation.
- **Action:** Rachelle to check if the books will still be in circulation once she is able to.

**11.0 Next Meeting:** April 6, 2021 – Via video conference.

**12.0 Adjourn:** Meeting adjourned at 7:50 p.m.