

**Queen Elizabeth Public School
School Council 2021-2022**

Minutes of the Meeting of September 13th, 2021

1.0 Welcome and Introductions:

Present: Drew, Matt, Mike, Wendy, Lindsey, Candace, Lynn, Michelle, Meaghan, Jason, Chris & Cherry

2.0 Approval of Agenda: 1st by Wendy and 2nd by Lynn

3.0 Approval of Minutes: 1st by Jason and 2nd by Chris

4.0 Elections:

- a. Chair – Mike Passey
- b. Treasurer – Lindsey Moncrief
- c. Secretary – Michelle Robichaud
- d. Special Events Coordinator – Candace Passey

Action: Drew will reach out to the Compass Before-and-After-School program to inquire if they would like to join our School Council as a community representative.

Action: Add council recruitment to Council agenda for the end of the school year.

5.0 Reports:

a. Principal's Report

- Drew would like to present his report based on Council's interests and requests.
- Ask questions! Drew is happy to answer them anytime.
- Drew just celebrated 25 years as an educator!
- Construction at the school is still ongoing and will, hopefully, be completed in the fall.
- Glen Caradus (Paddling Puppeteers) is coming to the school on September 30 and October 1st to mark Orange Shirt Day. Glen will be setting up a giant map game in the yard and facilitating other traditional games and activities centred around the themes of reconciliation and intercultural understanding.
- Enrollment this year is at 222.

b. Chair's Report

- Regional School Council meetings for this school year – Mike will email Council members once the agendas for the meetings come out.

c. Treasurer's Report

- No report as of yet.
Action: Lindsey and Meaghan to touch base to figure out report and will then send to council.
- Once Lindsey and Meaghan have figured out the numbers, council to discuss the tracking of funds allocated last year.

6.0 Ongoing Items:

a. Open House/BBQ

- Cannot host our traditional Open House / BBQ this year.
- Perhaps an online auction / raffle – **carry forward to next meeting.**

b. Hot Lunches

- Cannot happen this year (at this point).
- Hot lunches are very lucrative for fundraising. Discuss other options for fundraising – **carry forward to next meeting.**

c. Council Calendar / Meeting Dates

- Meetings will be held on the first Monday of every month.
Action: Mike to email Council the dates and Meaghan will add to the school calendar.

d. Playground Replacement

- Funds have been allocated for the mud kitchen.
- Jean-Marc has drawn up plans for the build and will construct the kitchen.
- Will need sand for the kitchen.
Action: Candace will re-send the mock-up for the design idea for the playground.
Drew and Meaghan will speak with Jennifer (finance) about how council can go about paying for supplies.

e. Teacher Appreciation Day

- Teacher Appreciation Day is October 5.
- Council previously provided each classroom with \$200.00 to spend on class trips / experiences.
- Council can make a general plan now and confirm through emails once Lindsey has the council figures.
- *Caution:* We may be unable to recoup funds due to the lack of hot lunches and fundraising opportunities.
Action: Council to email Mike with any ideas for teacher appreciation. Once a plan has been agreed upon, council will vote via email.

f. Communications

- Communication is done through Edsby, Google Classroom and School Messenger.
- Make Agenda, Minutes, Reports, etc. more accessible to parents.
Action: Mike and Drew to discuss above.
- Barb was running the Queen E Facebook Group – should we discuss a changeover of this?
- QE now has Instagram!
- Council should have a communication plan – how council is communicating with parents.
- Drew has built a spot on the school website for council items. Need to figure out how to import the items.
- Barb still needs to return council binders.

7.0 **New Items:**
None at this time.

8.0 **Adjourn:** Meeting adjourned at 8:30 p.m.