

**Queen Elizabeth Public School  
School Council 2023 - 2024**

**Minutes of the Meeting of November 6, 2023**

**1. Welcome and Introductions:**

**Present:** Drew, Michelle C., Matt, Michelle R., Candace, Jason, Ashley (Green Up), Chris, Kelly, Lia, Lynn, Wendy, Deb, Tania and Brianna

**2. Approval of Agenda:** 1st by Kelly and 2nd by Matt

**Approval of Minutes:** 1st by Michelle C. and 2nd by Matt

**3. Green Up Presentation:**

- Ashley presented a program called “walking school bus”.
- Would like to implement the program at Queen Elizabeth.
- Can email Ashley (ashley.burnie@greenup.on.ca) or call (705-745-3238 x. 204) with any questions.
- Ashley will plan and discuss further at next week’s staff meeting.

**4. a) Principal’s Report:**

- Halloween was great.
- The tether ball has been working out well.
- Remembrance Day assembly is on Friday, November 10.
- There are new students and staff members at the school.

**b) Treasurer’s Report:**

- See report emailed.
- Back to School BBQ money still needs to be moved.
- 2 Walmart purchases for the BBQ were made on the P Card and need to be paid back.

**5. BBQ / Raffle Follow Up:**

- Need to be more prepared next year regarding the licence requirements.
- Possibly provide tables for eating.
- Provide cardboard boxes for families to carry their food purchases.
- Can we order food from elsewhere next year (eg. Sysco)?
- Lia will make thank you cards to businesses that donated prizes.
- Better system for shaking up the tickets?
- Better place for the microphone and speakers so that families can hear better when the raffle is being drawn.
- Add in another element of fun (eg. face painting).

**6. Playground Sand:**

- Sand was a little more expensive than anticipated.
- Propose – School pay 1/3, use the gift card to pay 1/3 and council pay the remaining 1/3.
- Wendy put forward a motion for council to pay 1/3 of the cost for playground sand. Jason seconded the motion. Motion carried.

**7. First Aid Fundraiser:**

- See email from Michelle C.
- Michelle C. put forward a motion to purchase 2 \$15.00 gift cards and up to \$150.00 for a pizza party for top sellers/class. Matt seconded the motion. Motion carried.
- Information is going home with students tomorrow.
- Lia’s class can help assemble the orders to go home with students.

8. **Winter Craft Fair:**
- Lia would like to run a winter craft fair at the school on December 2, 2023 from 10:00 a.m. – 3:00 p.m.
  - Vendors can “purchase” tables for approximately \$20.00 to sell their items.
  - Free entry.
  - Lia is just waiting to hear back about custodian fees. The date depends on the fees.
9. **Athletics Fundraising:**
- The gym equipment is falling off of the current shelves and the whole space needs to be revamped.
  - Would like to implement an “outdoor bin” for sports equipment that can be used outside. Student leaders to be in charge of the bin.
  - The equipment needs to be locked and access to be restricted.
  - **Action:** Tania will source product and advise council.
10. **Pancake Breakfast:**
- Going ahead this year.
  - Jason will dress up and hand out candy canes.
  - Date? – Friday, December 22 or Thursday, December 21.
  - **Action:** Wendy will speak to staff at their meeting and advise which date staff would prefer. Candace will start an email and we can discuss further at December meeting.
11. **Next Meeting:** Monday, December 4, 2023, at 6:30 p.m.
12. **Adjourn:** Meeting adjourned at 8:20 p.m.