

**Queen Elizabeth Public School
School Council 2024 - 2025**

Minutes of the Meeting of November 11, 2024

1. Welcome and Introductions:

Present: Drew, Matt, Tania, Lia, Wendy, Michelle R, Alicia, Haley, Ivett, Candace and Michelle C

2. Approval of Agenda: 1st by Wendy and 2nd by Alicia
**Add cookbook to Agenda*

Approval of Minutes: 1st by Alicia and 2nd by Haley

3. a) Principal's Report:

- Early intervention screening for literacy is happening for grades SK – 2.
- Progress Reports for home November 20, 2024.
- Junior and Intermediate grades are going to see a play on December 2, 2024.
- Drew found where the “cash” donations to the school through School Cash Online are. Will need to figure out allocations.

b) Treasurer's Report:

- Unable to prepare report due to lack of access.

4. Current Balances/Allocations:

- **Action:** Matt, Drew, Michelle C, and Sydney to meet with Jennifer Stevens from the school board to figure out the accounting issues.
- **Michelle C put forward a motion to close out the Lunchbox account and move the funds to the School Council Account – 2nd by Matt – Motion carried.**
- **Matt put forward a motion to allocate \$300.00 to each classroom for this school year – 2nd by Haley – Motion carried.**

5. Holiday Market:

- Have a council table to promote council activities and encourage parents to join.
- Matt will be at the table if any other council members want to help out.
- Try to obtain samples from Mabel's Labels and QE Spirit Wear.
- Set up a laptop/tablet so people can look at options and potentially order.

6. Pancake Breakfast:

- Date – December 20, 2024.
- Will discuss the date at the teacher meeting and let Council know if that date works or if it will need to be changed.
- Will need to order plates & cutlery – we could ask families to bring their own cutlery.
- Will need pancake mix, syrup, juice – **Action:** Alicia will call Minute Maid to see if they can donate juice.

7. Cookbook:

- Only 15 recipes have been submitted so far.
- We can promote it at the Market.
- Would like to have at least 60 recipes.
- Adding personal stories to the recipes would give the book a more personal touch.
- Do not rush it for Christmas – wait and make a better product.

8. Adjourn: Meeting adjourned at 7:40 p.m.

9. Next Meeting: Monday, December 2, 2024 at 6:30 p.m.